



Government of Tripura
EDUCATION (SCHOOL) DEPARTMENT



ANNUAL ACTION PLAN
FOR THE ACADEMIC YEAR: 2026-2027.
OF
SALEMA CLASS XII SCHOOL
(A CBSE AFFILIATED VIDYAJYOTI SCHOOL),
SALEMA, KAMALPUR SUBDIVISION
DHALAI DISTRICT, TRIPURA.
PIN – 799278
Phone: 9436505894
Email: salemaschool@gmail.com
Youtube: <https://www.youtube.com/channel/UCszRB0HQOp2oGDTgv3k15w>
UDISE+ : 16030504303

Salema Class XII School is one of the prominent Schools in Dhalai District of Tripura. The school is situated by the side of Ambassa – Kamalpur road. Our motto is “Our Generation Our Responsibility”. Our goal is to impart quality education and all round development of our children. So that all the children can become good citizen in future who will be compassionate to our society.

Prepared by: Head of Institution.

About Us:

Salema Class XII School is located at Salema, a very small town in Dhalai District. The school is situated very near to Salema Police Station. It is a Central Board of Secondary Education (CBSE) affiliated Govt. School. The school offers courses from Class I (one) to Class 12th standard.

History:

The school was established in the year 1952. It is one of the ancient Schools in the Dhalai District. To start with it was a Primary School. Later on, it had been upgraded from Primary to Upper Primary in the year 1960 and then upper Primary to High in 1972 A.D. and after that High to Higher Secondary in 1982 A.D. From the very beginning, it was a coeducational School. In Higher, Secondary level students have the facility to study in Arts stream or in science stream.

Vision: Transforming into a learning organization where everybody learns and every child excels.

Mission: To achieve excellence in learning both within the classroom and beyond. To empower teachers to guide children with means to construct knowledge. To bring back an element of joy to school surroundings which would nudge the child to grow into full bloom.

- **Affiliation:** CBSE.
- **School UDISE Code:** 16030504303.
- **Medium of Instruction:** Bengali; English (second language), Sanskrit (optional).
- **Classes:** Preprimary to XII.

School Curriculum:

The school provides a complete course of studies in preparation for the Secondary and Senior Secondary Examination of the Tripura Board of Secondary Education (TBSE), Agartala, Tripura. Cocurricular activities like Games & Sports, Music etc. attract the young minds.

Value Education:

The Institute relies on the potency of a favourable environment for gently drawing the minds of its boys towards our national ideals of renunciation and service, simple living, high thinking and living for others in the Institute. The students find themselves in an atmosphere where moral traits of character grow imperceptibly. Indian culture and moral values are taught in all the standards running from Class- Pre-primary to Class - XII to promote value-based education among the future citizens of India.

School Hours: -

Day	Morning Section	Noon Section
Monday to Friday: Primary Section	6:30 am to 10:30 am	10:30 am to 4:55 pm
Prayer: Primary Section	6:30 am to 6:35 am:	10:50 am to 10:55 am
Classes Start: Primary Section	6:35 am	11:00 am

1. Learning Improvement Plan & Curriculum & Pedagogy Reform (As per NEP 2020) :

The following activities will be carried out during the year under the component:

- Conduct regular Remedial Classes for slow learners (especially in Classes III–VIII).
- Use DIKSHA app, E-content and worksheets.
- Use Vande Tripura Channel for ICT based audio visual learning.
- Emphasize will be given for peer learning or Study Buddy and group activities.
- Monitor learning outcomes as per NIPUN Bharat guidelines.
- Implement Competency Based Learning across subjects.
- Shift from rote learning to activity based & experiential learning.

- Use multidisciplinary integration and theme-based projects.
- Promote critical thinking, problem-solving and creativity in classroom.
- Promote flipped classroom and blended learning.

2. Foundational Literacy & Numeracy (FLN) (NIPUN Bharat Mission) :

The following activities will be carried out during the year under the component:

- ensured FLN targets in Classes I–III are achieved.
- used TLMs (Teaching Learning Materials) in local language.
- Conducted monthly oral reading and basic math tests.
- Ensured all children in Grades I–III achieve FLN by end of grade III.
- Daily reading, counting, speaking, and listening practice will be ensured.
- Use DIKSHA, NCERT FLN toolkit and storytelling approach will be ensured.

3. Cocurricular & Life Skills:

- Regular activities will be conducted on gender equality, environment, sports and games and health.
- Local cultural programmes (Tripuri, Reang, Bengali folk etc.) will be ensured to be included.

4. Teacher Development with Teacher Training & Professional Development:

- Each teacher to be undergone minimum 50 hours CPD (Continuous Professional Development) via NISHTHA, DIKSHA, CIET/NCERT/SCERT.
- To be conducted monthly pedagogical workshops, peer observation, and feedback. To be promoted reflective teaching and lesson planning journals.
- Teachers will attend in the online/offline trainings conducted by the CRC/BRC/CIET/NCERT/SCERT & others.
- monthly teacher meetings for planning and review will be conducted.
- All teachers to be Maintained a teacher reflection diary day wise.

5. Infrastructure & Environment:

- Ensure regular cleaning of classrooms and toilets and School premises.
- Create a **“No Plastic Campus”, “No Smoking Area” and plant saplings under “Ek Ped Maa Ke Naam”** campaign and World Environment Day.
- Repair Water Source, blackboards, fans, Chair and benches as per the requirement.

6. Community Involvement & Parent Participation:

The following activities will be carried out during the year under the component:

- Active involvement of SMC/SMDC.
- Monthly Parent–Teacher Meetings (PTMs) and Tithi Bhojan events.
- Display School Performance Indicators on notice board.
- Conduct 2 SMC meetings each term.
- Celebrate Parents’ Day, and local festivals with community support.
- Engage local resource persons in school activities.

7. Student Support:

The following activities will be carried out during the year under the component:

- Ensure distribution of free textbooks, uniforms, and MDM on time.
- Special attention to CWSN (Children with Special Needs).
- Track attendance and visit homes if students drop out.
- Use of mother tongue/home language in foundational stage.
- Introduce arts integrated and sports integrated learning
- Emphasis on health & wellbeing under Arushman Bharat School Health Programme

- MSSSKA programme will conduct as per guideline of Health department.
- Career counselling programme will be organised in school as the programme plays a crucial role in shaping the future of students by helping them identify their strengths, interests and aspirations.

8. Assessment Reforms:

The following activities will be carried out during the year under the component:

- Conduct 2 term end exams, monthly tests and activity-based assessments and as per guidelines of SCERT & CBSE.
- Analyse results and plan for improvement with sharing the results with parents.
- Maintain student portfolio and feedback records.
- Conduct Formative Assessments (FA) and School Based Summative Assessments (SA).
- Develop Student Progress Cards focused on holistic report – cognitive, socioemotional, and skill-based growth.
- Implement peer and self-assessment.

9. Inclusive & Equitable Education:

- Provide special academic support to CWSN and disadvantaged groups.
- Conduct regular gender equity programmes under Kishori/Kishore & Balika Manch.
- Ensure to use resource room or inclusive learning corner.

10. Integration of ICT & Smart Learning:

- Classroom use of smartboards, projectors, Labs, PAL labs and digital TLMs.
- Encourage students to use DIKSHA, ePathshala, PM eVidya platforms.
- Ensure cyber safety awareness and digital literacy for students and teachers.

11. Vocational & Life Skills Education:

- Introduce prevocational exposure in Classes VI–VIII (e.g., gardening, coding, basic finance).
- Weekly sessions on life skills, empathy, gender sensitivity, digital safety, etc.
- Invite local skilled persons for hands-on workshops.

12. School Environment & Culture:

- Green School Drive – clean campus, zero plastic, rainwater harvesting.
- Mental wellness programs, weekly yoga & meditation sessions.
- Encourage student clubs: eco club, science club, reading club, health club, DNA Club & PRAHARI Club etc.
- Encourage student to join NSS activities.

13. Monitoring & Evaluation:

- Monthly review meetings of all departments.
- Maintain school improvement tracker.
- Involve teachers in School Development Plan (SDP) review and planning.

14. Admission:

A. Schedule (Timeline):

- January – February: Prepare admission notice, update records.
- March – April: Issue and receive application forms.
- April – May: Finalize list and begin new academic session with enrolled students.

B. Awareness Activities for Admission:

- Display admission notices on school gate and local areas.
- Inform parents through village meetings, ASHA workers, Anganwadi workers.
- Use loudspeakers, wall posters or local cable TV where possible.

C. Required Documents:

- Birth certificate or age proof
- Aadhaar (if available)
- Residential proof
- Caste/Disability certificate (if any)

D. Admission for Pre-primary:

- Age group: 3–6 years
- Ensure child friendly environment and counselling for parents
- Use play based interaction during admission interaction

E. Admission Help Desk:-

- One teacher as Admission Nodal Officer
- Help parents fill forms, explain process, and resolve doubts
- Maintain a register of enquiries and admissions
- Update Admission Register, UDISE+ data, and class wise enrolment sheet
- Maintain separate record for new vs continuing students
- Head of school to review weekly admission status in March - April
- Submit report to CRC or BRC OR DEO Office.
- Track dropout and reenrolment cases.

15. Different Competitive Examination:

The following activities will be carried out during the year under the component:

- Encourage students to appear in different competitive examinations like - **Tripura Junior Science & Mathematics Talent Search Examination (Class VI), Tripura Science & Mathematics Talent Search Examination (Class IX), Mathematics Olympiad, National Means Cum-Merit Scholarship (NMMS) Class – VIII, INSPIRE Awards-MANAK, Innovation in Science Pursuit for Inspired Research (INSPIRE) etc.**

Prepared by: Head of Institution

Signature: _____

Date: _____

SANJIB DAS
Vice-Principal
Salama Class XII School
Salama, Dhalai Tripura